



NC BOARD FOR LICENSING OF GEOLOGISTS
Post Office Box 41225
Raleigh, North Carolina 27629-1225

COMPLAINT FORM
Instructions

1. This form should be used when filing a complaint with the North Carolina Board for the Licensing of Geologists (the “Board”) against an individual geologist or firm.
2. Please fill in the information requested below and attach any relevant documents.
3. **A summary of your complaint will be provided to the person against whom you are making the complaint.**
4. Persons who file complaints must be willing to appear as a witness, be sworn, testify and be cross-examined concerning the allegations made in the complaint.

IMPORTANT

The Board investigates complaints against licensed geologists and registered geology firms accused of misconduct. If the Board finds that a licensee or registered corporation has violated the North Carolina Geologists Licensing Act or the Board’s rules, it can suspend or revoke their license. The Board cannot give legal advice or act as your attorney. The Board cannot assist in resolving dispute involving the payment of fees and the Board cannot order monies to be paid or refunded to you or contracts to be cancelled. If you have these types of problems, you should consult your own attorney.

Type of print clearly in ink:

Person making Complaint:

(Name)

(Physical Address)

(Mailing Address – If Different)

(Daytime phone number)

(E-mail Address)

Complaint Against:

(Name – include name of company if applicable)

(Physical Address)

(Mailing Address – If Different)

(Daytime phone number) (E-mail Address)

(License Number – If Applicable)

Person with Information about the Complaint:

(Name)

(Physical Address)

(Mailing Address – If Different)

(Daytime phone number) (E-mail Address)

Person with Information about the Complaint:

(Name)

(Physical Address)

(Mailing Address – If Different)

(Daytime phone number) (E-mail Address)

State Details about the Complaint:

(For example, provide address where work was performed, describe work, and identify specific plan, survey or report)

Use Additional Pages As Needed

Please note that you may attach copies of documents that support your claim.

Signature of Complainant

NOTARY STATEMENT

_____, County, North Carolina

I certify that _____ personally appeared before me this day and certified to me under oath or by affirmation that he or she signed the foregoing document.

Date: _____

Official Signature of Notary

Notary's typed or printed name,

My Commission expires _____

(Official Seal)